

ONELIFE CAPITAL ADVISORS LIMITED

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POLICY ON ARCHIVAL OF DOCUMENTS

[Pursuant to Regulation 30(8) of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015]

1. **PREFACE:**

The Securities Exchange Board of India (“SEBI”) vide its notification dated 2nd of September, 2015 has issued the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 (“Listing Regulation”) which comes into force from 1st of December, 2015. The regulation 30(8) of Listing Regulation mandate listed entity to formulate an archival policy for all disclosures of events/information to the Stock Exchanges. It is in this context that the policy on Archival of Documents (“Policy”) is being framed and implemented.

2. **EFFECTIVE DATE :**

The Policy shall be effective from 1st December, 2015.

3. **OBJECTIVE OF THE POLICY:**

Pursuant to Regulation 30 of Listing Regulation, the Company Shall disclose on its Website certain events and information prescribed therein to the Stock Exchange. Such disclosure shall also be made available on the Company’s website for certain periods as statutorily required. This policy shall be disclosed on the Company’s website <http://www.onelifecapital.in> in order to inform the stakeholders to facilitate them to retrieve past information which is of the statutory nature for a minimum period of five years and thereafter as per the archival policy of the listed entity, as disclosed on its website.

4. **ARCHIVAL POLICY:**

Any disclosure of events or information which have been submitted by the Company to the Stock Exchanges under Regulation 30 of the Listing Regulations will be available on the website of the Company for a period of 5 years from the date of its disclosure and shall thereafter be archived from the website of the Company for a period of 1 years.

5. **DISCLOSURE/AMENDMENT:**

This policy as amended from time to time shall be made available at the website of the Company. The right to interpret/amend/modify this Policy vests in the Board of Directors of the Company.
